**Lincoln County Development Authority**

**Quarterly Meeting**

**Meeting Minutes**

**January 14, 2019**

The Lincoln County Development Authority held its quarterly meeting on January 14, 2019 at 6:02 pm in the conference room of the Welcome Center.

**Present** **Absent**

Guil Mattison, *Chairman* Marcus Matthews

Jason Raiford, *Vice Chairman*

Bruce Turner

Greg Dukes

Chris Heitmann

Rickey Edmond

**Also present**

John Stone, *Director*

Ben Jackson, *Attorney*

Kim James, *Administrative Assistant*

**CALL TO ORDER & WELCOME**

Guil Mattison welcomed everyone then called the meeting to order.

**INVOCATION**

Ben Jackson gave the invocation.

**APPROVAL OF MINUTES**

The minutes from the October 15, 2018 quarterly meeting and December 13, 2018 called meeting were approved with a motion made by Chris Heitmann, seconded by Jason Raiford and the motion carried

**financials**

The financials were presented to the board and approved with a motion made by Chris Heitmann seconded by Rickey Edmond. The motion carried.

**director’s Report**

Director Stone discussed his January 2019 Director’s Report.

**6.1** **Projects Update**

1. **JimTex**

Waiting on Phase 2 Environmental Survey to close. Estimate within the next couple of weeks.

1. **Aquaculture Project**

Paine College wants to take over Aquaculture project with assistance and recommendation of UGA Marine Extension unit. They were brought to us by UGA as a good partner for continuing higher education workshops on site for public and private institutions.

1. **College Project**

The school system is now using Georgia Military College for dual enrollment. Met with their VP BG (RET) Curt Rahut who is working on market data for a satellite campus. They are using the old high school.

1. **Soap Creek Marina**

Marina deal is closed, 2 initial new employees are hired, and site work at the Marina is underway. New signage for the factory is under order, and new production plans are in the works.

1. **Other Projects**

**5.1 +55 Development** – no change but pending

**5.2 Dialysis/Urgent Care** – local practice and regional Urgent Care company in talks

**5.3 Cherokee Park** – major international hotel/conference center chain is in talks and requested full market data and land/construction/tax abatement details.

At 6:08 pm a motion was made by Chris Heitmann to come out of Regular Session and into Executive Session, seconded by Greg Dukes. The motion carried.

At 7:49 pm, a motion was made by Jason Raiford to come out of Executive Session and return to Regular Session, seconded by Bruce Turner. The motion carried.

Attorney, Ben Jackson stated that there was nothing discussed in Executive Session that did not pertain to disposition of personal property therefore the information discussed is excluded from the Open Records and Open Meeting Act and no vote was taken.

**BUSINESS GRANT DISCUSSION AND ACTION**

The following guidelines discussed in Executive Session regarding the Business Incubator Grant Program funds release are as follows:

1. Repairs & Maintenance
2. Equipment & Inventory
3. Operating costs
4. Other
5. Funds dispersed by the Lincoln County Development Authority by June 30, 2019
6. All permits & licenses are valid

A motion was made by Jason Raiford to approve said guidelines, seconded by Bruce Turner. The motion carried.

Director Stone discussed the following recommendations for potential dispersion of grant funds and contingencies for the Business Incubator Grant Program applicants:

* Uptown Peach Co. – receive $6,500 for business operations and inventory.
* Glory House Restaurant – receive $4,500 with a contingency that documentation from the Department of Revenue account is paid in full and receipt of purchase(s) of equipment for reimbursement.
* Jockey Club Restaurant/Soap Creek Restaurant – receive $10,000 to the operator Penny Warren for equipment purchase(s) and renovations.
* Falling Star Farms – receive $6,500 with a contingency that they have been open for 30 days.
* Bennett’s BBQ – receive $5,000 with a contingency of a signed lease agreement and equipment purchase(s) for reimbursement.
* Down on Main Street Restaurant – receive $10,000 with a contingency of closing documentation for the purchase of property located at 106 Main Street.
* Back Paddle Brewery – receive $5,000 with a contingency of equipment purchase(s) for reimbursement and signed lease agreement.

A motion to approve the recommendations of grant funds was made by Greg Dukes, seconded by Chris Heitmann. The motion carried.

**board member in-put**

There being no further business to discuss, the meeting was adjourned at 7:54 pm with a motion by Chris Heitmann and seconded by Greg Dukes. The motion carried.

Respectively submitted,

Kim James

Administrative Assistant